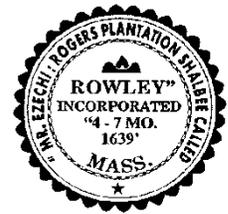




Town of Rowley

Municipal Water Department
401 Central St., PO Box 29, Rowley, MA
Office: 978.948.2640 Fax: 978.948.8200



February 20, 2018 Meeting Minutes

Those present: Chairman Mark Emery, Commissioner Bernard Cullen, Commissioner John Manning, Chief WTP Operator, Rob Swiniarski, Administrative Assistant, Kathy Bento.

Call Meeting to Order:

Chairman Emery opened the meeting at 6:05.

Chairman Emery moved to Old Business #3.

Old Business:

3. Discuss 42 Summer Street:

Commissioner Cullen said the lien will be executed and directed the administrative assistant to do so.

1. Update on Budget and Finalize Articles:

Commissioner Cullen Presented the FY19 Budget Request Report. He explained, in detail, each line (see attached). Commissioner Manning said that a lot of waste has been carved out of the budget and that it is very accurate. He commended Commissioner Cullen, Robert Gray and Robert Swiniarski for their diligence.

Rob Swiniarski explained that he had reworded some of the Articles to request to transfer and appropriate each sum from Article 24, the Dehumidification System. Commissioner Cullen said it is summarized on page seven of the FY19 Budget Request report, (see attached). Chairman Emery said the budget discussion would continue at next Tuesday's meeting.

2. Discuss Hiring a Part-time Temporary Superintendent:

Commissioner Manning explained that we could get a temporary person with a ninety day contract with potential for expansion in ninety days. Or, he said, we could do it as employment at will, just to see if we can get some interest. He said the department needs an interim part time Superintendent; contract only, no benefits. In the meantime, we can be looking for a full time permanent person. Commissioner Cullen said Rob and Bob need to discuss the kind of critical support they will need. Commissioner Manning said the next agenda should include initiating the search for a part time Superintendent.

Adjourn:

Commissioner Manning motioned to adjourn. Commissioner Cullen seconded. **All in favor at 7:35.**

Minutes respectfully prepared by Kathy Bento

Minutes accepted at the March 27, 2018 meeting.

Documents provided/discussed at meeting are available at the Water Department office:

Meeting Agenda

Sign-in Sheet

Budget Reports

Proposed Articles Report

Vendor Ledgers

Action Items sheet

'Open Meeting Law,' G.L. 39, S.23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.

