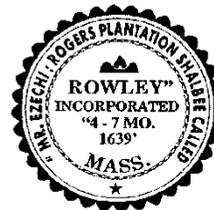




Town of Rowley  
Municipal Water Department  
401 Central St., PO Box 29, Rowley, MA  
Office: 978.948.2640 Fax: 978.948.8200



## June 12, 2018 Meeting Minutes

Those present: Chairman Mark Emery, Commissioner Bernard Cullen, Commissioner John Manning, Administrative Assistant, Kathy Bento

### Call Meeting to Order:

Chairman Emery opened the meeting at 6:05.

### Old Business

#### 1. Discuss CCR Report:

Rob Swiniarski explained that the PR Group edited the report and asked the Board to approve it so that changes can be made to the format for next year. Commissioner Cullen suggested some items be moved to the front, such as the quality test results. He then motioned to authorize Rob to submit the CCR. Chairman Emery seconded. **All in favor at 6:08**

#### 2. Discuss and vote on the recommendation to hire Ryan McDonald for the Laborer II position:

Chairman Emery explained that this candidate stood out because he already has his CDL, but that all of the candidates were good. Commissioner Cullen motioned to request to the Selectmen that Ryan McDonald be hired as Laborer II. Commissioner Emery seconded. **All in favor at 6:12.**

### New Business

#### 1. End of year planning:

Commissioner Cullen said his concern is the revenue. Because the drought has changed behavior, the revenue has been reduced. We are running about \$10,000/month below past numbers. However, he explained that the expenses are running below budget, so we have a surplus of approximately \$250,000. The FY19 budget numbers have proved out.

#### 2. Discuss WTP Compressor Issue:

Rob Swiniarski said that Tata & Howard are reviewing what types of oil can be used for the compressors. They frequently fail because the food grade oil doesn't mix well with the chlorine gas. At this time he is looking for a different grade oil that will be compatible. Commissioner Manning asked to keep this on the agenda.

#### 3. Discuss Abatement Request for 331 Wethersfield Street:

Commissioner Cullen motioned to accept the request. Commissioner Manning seconded. **All in favor at 6:36.**

**4. Discuss Tata & Howard's final payment for the paving project:**

Rob Swiniarski explained that the department received the permit from the Conservation Commission and that the project was still under budget. Commissioner Manning motioned to execute the payment. Commissioner Cullen seconded. **All in favor at 6:40.**

**5. Discuss change in cell phone service:**

Rob said he had a meeting with another company and they said Sprint would be the best value for us. Commissioner Manning suggested this be tested at the WTP. Commissioner said to get the best offer from Verizon before changing providers. Chairman Emery said to find out if Sprint has a tower in the Rochester area. Commissioner Manning said to ask to be given a plan for a week to see how they worked.

**6. Discuss current and future operations of the department:**

Chairman Emery complimented all of the Operators for their fast response and repair to the water main on Monday.

Commissioner Manning said to send the Emergency and On-call Services contract to Spencer Contracting by certified mail.

**Approval of the May 30<sup>th</sup> Minutes:**

Commissioner Manning motioned to approve the minutes. Commissioner Cullen seconded. **All in favor at 7:00.**

**Approval of the May 22<sup>nd</sup> Minutes:**

Commissioner Manning motioned to approve. Commissioner Cullen seconded. **All in favor at 7:00.**

**Adjourn:**

Commissioner Manning motioned to adjourn. Commissioner seconded. **All in favor at 7:04.**

Minutes respectfully prepared by Kathy Bento.

Minutes accepted at the August 7, 2018 meeting.

**Documents provided/discussed at meeting are available at the Water Department office:**

Meeting Agenda

Sign-in Sheet

Email from Rob Swiniarski re paving

Meeting minutes

Sprint quote

Abatement application

*'Open Meeting Law,' G.L. 39, S.23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.*

