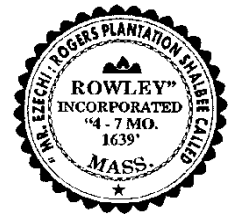




Town of Rowley  
Municipal Water Department  
401 Central St., PO Box 29, Rowley, MA  
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## November 13, 2018 Meeting Minutes

Those present: Chairman Emery, Commissioner Manning, Commissioner Bernard Cullen, Chief WTP Operator, Rob Swiniarski, Administrative Assistant, Kathy Bento, Grange members, Ann and Marianne, Resident, Henry Rolfe

### Call Meeting to Order:

Chairman Emery called the meeting to order at 6:35.

The Commissioners moved to Old Business 2.

### Old Business

#### 2. Discuss abatement application for 29 Central St.

Rob said another data logger was done and it looks like the leak was fixed sometime in September. Commissioner Cullen said the Board's understanding is that the leak was caused by the running hose in the basement. Commissioner Manning recommended she get a new main shut off and replace the current line with a plastic line. Commissioner Manning motioned to grant the abatement with Pennichuck's revision. Commissioner Cullen seconded. **All in favor at 7:00.**

#### 3. Discuss Change Order #2 for Article SA19:

Rob Swiniarski said that all of the check valves at the tank need to be replaced. Commissioner Manning motioned to proceed with the change order. Commissioner seconded. **All in favor at 7:05.**

#### 1. Discuss job descriptions:

Commissioner Cullen said the he, Bob Gray and Rob Swiniarski made some minor changes to the Superintendent's job description. The Board and Rob discussed the license requirements for each positions in Water Treatment and Distribution. Commissioner Cullen said he will make the revisions. Commissioner Manning motioned to accept as amended. Commissioner Cullen seconded. **All in favor at 7:30.**

### **Adjourn**

Commissioner Manning motioned to adjourn. Commissioner Cullen seconded. **All in favor at 7:32.**

Minutes respectfully prepared by Kathy Bento.

Minutes accepted at the \_\_\_\_\_, 2018 meeting

### **Documents provided/discussed at meeting are available at the Water Department office:**

Meeting Agenda

Sign-in Sheet

Job descriptions

Abatement application

Data Logger

*'Open Meeting Law,' G.L. 39, S.23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.*

