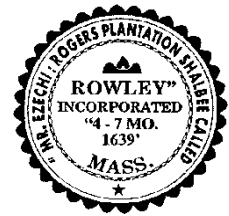




Town of Rowley  
Municipal Water Department  
401 Central St., PO Box 29, Rowley, MA  
Office: 978.948.2640 Fax: 978.948.8200



### April 16, 2019 Meeting Minutes

Those present: Chairman Mark Emery, Commissioner John Manning, Commissioner Bernard Cullen, Chief WTP Operator, Rob Swiniarski, Administrative Assistant, Kathy Bento.

#### Call Meeting to Order:

Chairman Emery called the meeting to order at 6:35.

#### Items

**1. Informal Public Hearing to discuss and vote on lowering the water rates:**

Commissioner Cullen explained the budget presentation he had put together. This included charts of actual expenses, capital costs, total costs and revenue, from the past, present and looking ahead. A discussion ensued and the Board concluded that the department should be able to lower the rates by 10%. Commissioner Manning motioned to reduce the rates effective July 1, 2019 by 10% across the three tiers. Commissioner Cullen seconded. **All in favor at 6:46.**

**2. Discuss flushing schedule:**

Rob Swiniarski said he has a list of the streets being flushed in the order in which they will be flushed. They will start flushing on Thursday or Friday. Chairman Emery said the gate valve exercising will be the next project. Commissioner Cullen said to be sure people who may be affected by the flushing, be informed.

**3. Discuss Billing Contract with Pennichuck:**

Commissioner Cullen motioned to sign the contract. Commissioner Manning seconded. **All in favor at 6:51.**

#### **4. Discuss Georgetown connection:**

Rob said the Georgetown Commissioners have approved the \$40,000 per month flat rate fee for the emergency connection. The period will be May 15 – August 15. Rob said the department will write a Memorandum of Agreement for the Georgetown commissioners to sign. Commissioner Cullen said we should ask the Town Counsel to write the MOA. Commissioner Manning motioned have Town Counsel draft the Memo of Agreement for the period described, with the understanding that the emergency may require an extension that may, by mutual agreement, extend for a determined period, and we can use the same document and vote on both sides to extend. Commissioner Cullen seconded. **All in favor at 6:56.**

#### **5. Discuss current and future operations of the department:**

Rob explained that he got a quote for the A/C unit damaged at the Treatment Plant. He is waiting for a response from the insurance company. He said that due to the price of repair, he is leaning towards replacing rather than fixing the unit.

#### **Adjourn**

Commissioner Cullen motioned to adjourn. Chairman Emery seconded. **All in favor at 7:02.**

Minutes respectfully prepared by Kathy Bento.

Minutes accepted at the April 30, 2019 meeting

**Documents provided/discussed at meeting are available at the Water Department office:**

Meeting Agenda

Sign-in Sheet

Minutes

Rate Sheets and documents

Pennichuck contract

Minutes

*'Open Meeting Law,' G.L. 39, S.23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.*

