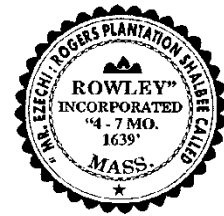




Town of Rowley
Municipal Water Department
401 Central St., Rowley, MA
Office: 978.948.2640



August 15, 2020 Meeting Minutes

Chairman Mark Emery, Commissioner John Manning, Commissioner Bernard Cullen, Superintendent Bob Gray, Administrative Assistant Kathy Bento

Call Meeting to Order:

Chairman Emery called the meeting to order at **6:30**

Agenda Items

1. Discuss meeting platform:

Commissioner Emery said he finds GotoMeeting easy to use. Commissioner Manning uses all of the platforms and has no issue with GotoMeeting, but said Zoom is the premiere platform. Commissioner Cullen said he feels Zoom is much easier to use and it does not have audio issues. Chairman Emery said he has not had any issues and would like to stay with GotoMeeting. Commissioner Manning suggested IT look into the audio issue. It was agreed to stay with the current platform. Commissioner Manning motioned to preauthorize \$15.00/mo. to purchase a transcript feature. Commissioner Cullen seconded. A roll call was taken. . **All in favor at 6:40.**

2. Discuss abatement application 36 Harrison Ave:

Superintendent Gray said another data logger will be done tomorrow. He believes there is a continuous leak. He will speak to the customer to determine if they are using an irrigation system, and if it is on a timer. The item will be tabled to the next meeting.

3. Discuss abatement application 252 Dodge Rd.:

Having read the data logger, Commissioner Cullen said the meter is working and more information is needed. The item will be tabled to the next meeting.

4. Discuss discounts for veterans:

Superintendent Gray asked if the Board would be interested in giving discounts to Veterans. Chairman Emery said he believes the ability to verify status and maintain records would not be possible given the administrative time it would require. The Board agreed not to move forward with this idea.

5. Superintendents' report on current and future operations of the department:

Superintendent Gray explained the drought has been upgraded to a level II status. He said the new water ban information will be put on the website, a press release will be issued, and a reverse 911 phone announcement will be released.

Approve the minutes:

July 21, 2020:

Commissioner Manning motioned to approve the minutes. Commissioner Cullen seconded. A roll call vote was taken. **All in favor at 7:30.**

Adjourn:

Commissioner Cullen motioned to adjourn. Chairman Emery seconded. **All in favor at 7:35.**

Minutes accepted at the September 15, 2020 meeting

Minutes respectfully prepared by Kathy Bento.

Documents provided/discussed at meeting are available at the Water Department office:

Meeting Agenda

Minutes

Abatement applications for 36 Harrison Ave., 252 Dodge Rd., 244 Haverhill, 699 Haverhill St.

Open Meeting Law, G.L. 39, S.23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.