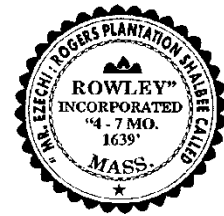




Town of Rowley  
Municipal Water Department  
401 Central St., Rowley, MA  
Office: 978.948.2640



### September 15, 2020 Meeting Minutes

Chairman Mark Emery, Commissioner John Manning, Commissioner Bernard Cullen, Superintendent Bob Gray, Administrative Assistant Kathy Bento

#### Call Meeting to Order:

Chairman Emery called the meeting to order at **6:40**

#### Agenda Items

- 1. Discuss New Water Source Evaluation with Ryan from Tata & Howard:**  
Guest cancelled meeting. It will be tabled to the next meeting.
- 2. Discuss abatement application for 244 Haverhill St:**  
Superintendent Gray recommended it be approved. The customer had a leak and it was repaired. Commissioner Cullen motioned to approve. Commissioner Manning seconded. A roll call vote was taken. **All in favor at 6:45.**
- 3. Revisit abatement application for 36 Harrison Circle:**  
Chairman Emery said it appears they have been using a sprinkler system. The data logger shows the leak was not fixed. Commissioner Cullen motioned to deny because of insufficient information about a repair. John Manning seconded. A roll call vote was taken. **All in favor at 6:51.**
- 4. Revisit abatement application for 252 Dodge Rd.:**  
Superintendent Gray said they customer did not know his irrigation system. Commissioner Cullen motioned to approve the abatement. Commissioner Manning seconded. A roll call was taken. **All in favor at 7:03.**
- 5. Discuss abatement application for 699 Haverhill St.:**  
Commissioner Manning motioned to deny. Commissioner Cullen seconded. A roll call vote was taken. **All in favor at 7:07.**
- 6. Discuss purchase of new hardware and software for meter reading:**  
Superintendent Gray explained that a new software program is available that is more efficient than what the Department is using now, which needs to be replaced. The new version would save the Operators a significant amount of time. He will be getting a firm

price shortly. Commissioner Manning said to ask Pennichuck if it would be compatible with their system.

**7. Discuss the Superintendents' vacation role over request:**

Commissioner Manning motioned to approve. Commissioner Cullen seconded. A role call vote was taken. **All in favor at 7:20.**

**8. Superintendents report on current and future operations of the department:**

Superintendent Gray said the notices to the public about the status of the drought has been released. He said the wells are doing well.

**Approve the minutes:**

**September 15, 2020:**

Commissioner Cullen motioned to accept the minutes. Commissioner Manning seconded. A role call vote was taken. **All in favor at 7:42.**

**Adjourn:**

Commissioner Cullen motioned to adjourn. Commissioner Manning seconded. **All in favor at 7:43.**

Minutes accepted at the October 27, 2020 meeting

Minutes respectfully prepared by Kathy Bento.

**Documents provided/discussed at meeting are available at the Water Department office:**

Meeting Agenda

Minutes

Abatement applications for 36 Harrison Ave., 252 Dodge Rd., 244 Haverhill, 699 Haverhill St.

Neptune meter information

*Open Meeting Law, G.L. 39, S.23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no Certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.*