Town of Rowley

Municipal Water Department
401 Central St., Rowley, MA
Office: 978.948.2640

15
January 17, 2023
Meeting Minutes

Those present: Chairman Mark Emery, Commissioner Bernie Cullen, Commissioner John Manning, Superintendent, Bob Gray, PRS Group, Jared Samuelson, Administrative Assistant, Katherine Bento

Call Meeting to Order:
Chairman Emery called the meeting to order at 6:30.

Agenda Items

1. **Discuss abatement for 15 Wild Pasture:**
   Commissioner Manning motioned to approve the abatement. Commissioner Cullen seconded. **All in favor at 6:39.**

2. **Discuss paving of Dodge Rd. with Highway Department:**
   Chairman Emery explained that we do not yet know how much funding is left to help the Highway Department with the paving. Superintendent Gray said he will find out how much funding is remaining and the Item will be tabled.

3. **Discuss Tata & Howard's proposal for exploratory work at Well #2:**
   Bob Gray explained that the proposal was straight forward and that we need and article. Commissioner Manning motioned we request an Article to proceed with the project. Commissioner Cullen seconded. **All in favor at 7:00.**

4. **Discuss posting and job description for the Accountant position:**
   The Board agreed to reword the job posting and description and present to the Personnel Board.

5. **Update on SCADA:**
   The Commissioners asked for an update for the router and server install, and a date for the VT SCADA demo.

6. **Vote on the proposal for cyber security assessment from I&C Secure, Inc.:**
   Chairman Emery signed the proposal as was voted to do this at the last meeting.

7. **Discuss budget and articles:**
   Commissioner Cullen said the budget discussions will start on Thursday. He said the estimate of revenues are on target for the budgeted goals.

8. **Superintendent's report of current and future operations of the department:**
   Discuss Herrick Farm:
   Bob Gray explained that the Herrick's said their insurance company declined their claim for a new service line. The meeting between Tata & Howard and Granese and Sons, concluded that the customer put in a new service line and expect that the Water Department will pay for this expense. Commissioner Cullen said to ask the Herricks to send a claim to Granese and Sons.

Approve minutes:

December 20, 2022: Commissioner Manning motioned to approve the minutes. Commissioner Cullen seconded. **All in favor at 7:50.**

Adjourn: Chairman Emery called the meeting to adjourn. Commissioner Manning seconded. **All in favor at 7:51.**

Minutes accepted at the, 2/15 2023 meeting.

Minutes respectfully prepared by Kathy Bento.

Documents provided/discussed at meeting are available at the Water Department office:
Meeting Agenda
Minutes
I&C Proposal
Update from PRS

Open Meeting Law,' G.L. 39, S.23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and any actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no Certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.