Town of Rowley

Municipal Water Department
401 Central St., Rowley, MA
Office: 978.948.2640

March 12, 2024
Meeting Minutes

Present: Chairperson, Bernie Cullen, Commissioner, Mark Emery, Superintendent, Bob Gray, Admin. Assis., Kathy Bento

Chairman Cullen opened the meeting at 6:45.

Agenda Items:

1. **Discuss abatement for 39 Kittery Ave.:**
   Commissioner Emery motioned to approve the original calculation. Chairperson Cullen seconded**. All in favor at 6:48.**

2. **Discuss abatement for 3 Arbor Way:**
   Commissioner Emery motioned to approve the abatement. Chairperson Cullen seconded. **All in favor at 6:50.**

3. **Review abatement policy:**
   This item was tabled.

4. **Vote on Articles:**
   Chairperson Cullen explained that we will need an article that will allow us to transfer funds from the Stabilization account, to cover an anticipated deficit in the budget. Commissioner Emery motioned to approve Article #1 which is from the previous Article #31 for the above ground control cabinet. Chairperson Cullen seconded. **All in favor at 6:50.** Commissioner Emery motioned to authorize Bob to submit any standard Articles for the budget. Chairperson Cullen seconded. **All in favor at 6:55.**

5. **Discuss amendment to the Test Well Project Agreement and project as a whole:**
   Superintendent Gray explained that the Conservation Commissioner has stopped the project until it is determined exactly who has charge over the land. Chair Cullen said we need to push forward on this project due to the PFAS regulations.

6. **Discuss Haley Field; vote on use restrictions, considering DEP regulations and insurance liabilities:**
   Commissioner Emery motioned to restrict all uses of the property due to DEP regulations and insurance regulations. Chair Cullen seconded. **All in favor at 7:10.**

7. **Discuss budget:**
   Chair Cullen said at this point, Carrie Kennedy has started to transfer his numbers onto her spreadsheet. He said she is doing a tremendous job with the budget.

   He believes the only issue is to figure out if our expenses are in line with our revenues. He asked Bob Gray to get an idea of how many homes will be connected to the water this year.

8. **Superintendent's report on current and future operations of the department:**
   Superintendent Gray said he is sending two employees to tractor-trailer school. If other employees want their licenses as well, they can be staggered.

Approve Minutes:
February 20, 2024: Chairman Cullen motioned to accept the minutes. Commissioner Emery seconded. **All in favor at 7:47.**

Next meeting: April 23, 2024

Adjourn: Commissioner Emery motioned to adjourn. Chairperson Cullen seconded. **All in favor at 7:50**

Minutes approved at the April 23, 2024 meeting.

Minutes respectfully prepared by Kathy Bento.

Documents provided/discussed at the meeting are available at the Water Department office:
Meeting Agenda
Minutes
Budget reports
Abatement applications

Open Meeting Law,' G.L. 39, S.23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and any actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for context only, and no Certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.