Town of Rowley

Municipal Water Department
401 Central St., Rowley, MA
Office: 978.948.2640

August 27, 2024
Meeting Minutes

Present: Chairperson, Bernie Cullen, Commissioner, Mark Emery, Superintendent, Bob Gray, Administrative Assistant, Kathy Bento

Chairman Cullen opened the meeting at 6:40.

Agenda Items:

1. **Update on generator:**
   Superintendent Gray explained the generator needs two valves, rather than one. National Grid would need to hire an engineer to design this. Commissioner Emery said to get a price for the project and have the funding voted on at the next Town meeting.

2. **Vote on the Secondary Distribution and Treatment positions:**
   Item was tabled.

3. **Update on 2" meter project:**
   Item was tabled.

4. **Discuss Fenno Dr. projects:**
   Commissioner Emery motioned to sign the Notice of Award. Chair Cullen seconded. **All in favor at 7:20.**

   Superintendent Gray presented an email from the Highway Dept., saying the RWD will need to reclaim and repave the road after the Fenno Dr. project is completed. Commissioner Emery said the department will not pave Fenno Drive. Chair Cullen said the Board will send a letter saying the Water Department will replace any part of the road they disturb.

5. **Discuss Budget:**
   Chair Cullen said the Town Administrator informed him that the bank balance has been significantly low. He asked the accountant to look at the FY25 expenses again.

6. **Superintendents' report on the current and future operations of the department:**

   a. Tabled for the next meeting.
   b. Tabled
   c. Update on current projects:
   Superintendent Gray said the VT SCADA project is complete and running well.
   He also talked about the generator issue is still in process.
   Chair Cullen suggested a transfer from the unforeseen.
   Commissioner Emery authorized Bob Gray to transfer funds from the unforeseen to repair the generator.
   d. Item tabled for the next meeting. The Board asked the Superintendent to get notes from the Board and rewrite the policy.
   e. Discuss PFAS results and the test wells: Chair Cullen said we need to send the test information to our customers, with a simplified cover letter.
   f. Discuss new account positions:
   Item was tabled.

Approve minutes:
Tabled

Next meeting:
September 24th.

Adjourn:
Commissioner Emery motioned to adjourn. Chair Cullen seconded**. All in favor at 8:24.**

Minutes prepared respectfully by Kathy Bento.

Documents provided/discussed at the meeting are available at the Water Department office:
Meeting Agenda
Budget
Email from the Highway dept.
Q1

Open Meeting Law,' G.L. 39, S.23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and any actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for context only, and no Certification, express or implied, be made by the Board as to the completeness or accuracy of such statements.