Town of Rowley

Municipal Water Department
401 Central St., Rowley, MA
Office: 978.948.2640

April 23, 2025
Meeting Minutes

Present: Chairperson, Bernie Cullen, Commissioner, John Manning, Commissioner Mark Emery Primary Treatment Operator, Rob Swiniarski

Chairman Cullen opened the meeting at 6:35.

Agenda Items:

1. **Vote on amendment No.1 for the Fenno Dr. project**
   Commissioner Manning motioned to approve. Commissioner Emery seconded. **All in favor at 6:40.**

2. **Vote to award and sign contracts for the Well #3 project when it is received from Tata and Howard:**
   Commissioner Manning made a motion to accept the three contracts and sign them. Commissioner Emery seconded. **All in favor at 7:00.**

3. **Discuss LSL Home Inspection and funding:**
   Rob explained funds remain from the grant and he has requested that the remaining funds be used for excavations of water services in town to gain a visual of the actual pipes that are in the ground, not just the in-home inspections. Chair Cullen said there is $42,000 left in that account. Rob said that the project is still ongoing and a few more steps are needed to complete in-home inspections, and some funds will be used to do excavations of the service lines themselves.

4. **Discuss budget:**
   Chair Cullen said the expense side we are overspending on the repair clamp maintenance. Rob explained that there was a large expense at the beginning of the fiscal year, which used up the account. We used it to purchase several fire hydrants.

   Chair Cullen said we are underestimating repairs for the distribution system. He estimates that we are off by approximately $25,000. Rob explained that a substantial portion of that was spent on the Railroad Ave. main extension. He said the project should have been an article.

5. **Chairman's report on current and future operations:**
   Rob said that a water ban will be in effect May 1st**.**

Minutes approved at the June 1, 2025 meeting.

Next meeting:
May 6, 2025

Adjourn:
This is missing, as the video stopped at that time.
The Administrative Assistant was not at the meeting; therefore, notes were not taken.

Documents provided/discussed at the meeting are available at the Water Department office:
Meeting Agenda
Budget reports
Proposal
T & H Contracts

Minutes respectfully prepared by Kathy Bento

Open Meeting Law,' G.L. 39, S.23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and any actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for context only, and no Certification, express or implied, be made by the Board as to the completeness or accuracy of such statements.