TOWN OF ROWLEY
Municipal Water Department
401 Central St.
Rowley, MA 01969
Office: 978-948-2640

Robert Swiniarski
Water Superintendent

Board of Water Commissioners
Bernard Cullen, Chair
John Manning, Commissioner
Mark Emery, Commissioner

September 16, 2025
Meeting Minutes

Present: Chairperson, Bernie Cullen, Commissioner Mark Emery, Commissioner John Manning, Superintendent, Rob Swiniarski

Chairman Cullen opened the meeting at 5:30.

1. **Re-discuss abatement for 88 Main St.:**
   Commissioner Manning motioned to approve. Commissioner Emery seconded. **All in favor at 5:35.**

2. **Discuss and sign LEA PFAS Investigation Proposal:**
   Superintendent, Rob Swiniarski, explained that the proposal is for the New Source investigation and the PFAS around Well Station #2. We would use the Article line for PFAS to fund this project. Commissioner Emery motioned to approve Chair Cullen to sign the Proposal. Commissioner Manning seconded. **All in favor at 5:45.**

3. **Discuss and sign Recordsforce quote for records digitization:**
   Rob explained that quite a bit of time had elapsed since this company gave us their first quote. Since then, he had the Operators go through the records, using the Mass. Records Retention Laws as a guide. They were able to dispose of most of the records. The second quote came in significantly lower, due to the job being much smaller. Chair Cullen motioned to accept the quote. Commissioner Manning seconded. **All in favor at 6:00.**

4. **Update on EC-SDC Grant:**
   Rob said we applied for the 1.5 million grant for the PFAS investigation at Well #2. We will need approximately $3 million in total. This will be a good start.

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5. **Superintendent's report on current and future operations of the department**:
   Rob explained the following:

- **Cybersecurity update** – There were some funds left in the original grant money. He utilized those funds to do a new asset inventory, for more up to date hardware and software. This will not be of any expense to the Town.
- **Final walk-through for the closing of the Fenno Drive project** - It is not finished, as there are a few minor odds and ends on the action items and the contractor will be taking care of those. The project will then be closed out.
- **Leak Survey has been completed** – there was one water main leak and five service leaks detected. The main leak and three of the five service leaks have been repaired, and we are on schedule to repair the remaining two service leaks.
- **Repaired a main leak at 4 Circuit Drive** – The leak was from an old repair attempt at the AC water main. A full section of the main was replaced to ensure no further leaks.
- **Fire hydrant was replaced at Didax, 395 Main St**.
- **Sanitary Survey** – The Mass DEP has notified Rowley that the 2025 Sanitary Survey will be completed in late October. Staff will begin working on the checklist of any outstanding issues.
- **Repaired service leak at 294 Wethersfield St. –** The service was iron pipe and a new service was installed. Operators found that at least two households and possibly three were connected to a single iron pipe service. All houses will need separate services in the near future.
- **Selectboard Liason –** The Selectboard voted to send a Select Board liaison to the Rowley Water Department on a monthly basis to gather information, and report any issues.
- **Repaired water service at 29 Green Needle Land.** – Water service was found to be leaking during the leak survey.

Next Meeting:
October 14, 2025

Adjourn:
Commissioner Manning motioned to adjourn. Commissioner Emery seconded. **All in favor at 7:00pm**

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Minutes approved at the

Documents provided/discussed at the meeting are available at the Water Department office:
Meeting Agenda
Budget reports
Abatement application
Proposal and Quote

Minutes respectfully prepared by Kathy Bento

Open Meeting Law,' G.L. 39, S.23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and any actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for context only, and no Certification, express or implied, be made by the Board as to the completeness or accuracy of such statements.