Town of Rowley

Municipal Water Department
401 Central St., Rowley, MA
Office: 978.948.2640

May 23, 2023
Meeting Minutes
Revised

Present: Chairman Mark Emery, Commissioner Bernard Cullen, Commissioner John Manning, Superintendent, Bob Gray, Administrative Assistant, Katherine Bento

Chairman Emery opened the meeting at 6:35

Agenda Items:

1. *** Discuss issue at 76 Cross St.:**
   Commissioner Cullen explained that there was a service leak approximately 15 years ago. The department repaired the lawn and a section of the driveway. The resident is now saying that there is a bump on the other side of the road from where the repairs were made. He wants the department to repair that entire section of the road. Commissioner Manning tabled to another meeting.

2. **Discuss 15 Bishops Way re: Dodge Rd. paving:**
   Superintendent Gray said the resident was complaining that we didn't pave the whole road. Commissioner Manning said we will not be able to repave the road.

3. **Discuss abatement on 15 Lawrence Rd.:**
   Pennichuck had recalculated the abatement.
   Commissioner Manning motioned to approve the new calculation. Commissioner Cullen seconded**. All in favor at 6:45.**

4. **Vote on a recommendation for Accountant position:**
   Tabled until next Tuesday.

5. **Discuss fire protection for the Water Treatment Plant:**
   Commissioner Cullen said we need to have full fire protection for the WTP. Chairman Emery said he feels that the area is safe from brush fire.

6. **Reorganization of the Water Board:**
   Commissioner Manning nominated Commissioner Cullen for Chairman. Chairman Emery seconded. **All in favor at 7:57.**

7. **Discuss Tata & Howards proposal for engineering services for the well cleanings:**
   Bob Gray explained that the project had to be completed asap. Chairman Emery motioned to hire Tata and Howard do the engineering. Commissioner Manning seconded. **All in favor at 7:00.**

8. **Update from PRS Group:**
   Bob Gray explained the SCADA portion of the project has been delayed due to missing comments and data points which AD Instruments needs to continue. Commissioner Manning said there are network tools which the department can use to get the information we need.

9. **Discuss Water Loss:**
   Bob Gray said he will be replacing the 2" meters. This will take quite a bit of time because access to businesses can be difficult to schedule.

10. **Superintendent's report on current and future operations of the department:**
    a. Change order #2 for the Dodge Rd. project:
       Chairman Emery motioned to sign. Commissioner Manning seconded. **All in favor at 7:25.**

    b. **Fenno Dr. Main Replacement:**
       Commissioner Manning motioned to approve the Article. Chairman Emery seconded**. All in favor at 7:30.**

    c. **New Source Test Well Explortation:**
       Chairman Emery motioned to approve the Article. Commissioner Manning seconded. **All in favor at 7:35.**

Approve the Minutes:

March 21, 2023: Commissioner Manning motioned to approve. Commissioner Cullen seconded. **All in favor at 7:45.**

Executive Session: Chairman Emery motioned to approve. Commissioner Manning seconded. **All in favor at 7:55.**

Next meeting: May 30th

Adjourn: Chairman Emery motioned to adjourn. Commissioner Cullen seconded. **All in favor at 8:00.**

Minutes approved at the May 30, 2023.

Minutes respectfully prepared by Kathy Bento.

Documents provided/discussed at meeting are available at the Water Department office:
Meeting Agenda
Minutes
Budget reports
Articles
Tata and Howard proposal

Open Meeting Law,' G.L. 39, S.23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and any actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no Certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.