January 20, 2026
Meeting Minutes

Present: Chairperson, Bernie Cullen, Chair, Commisioner, Mark Emery, Commissioner, John Manning, Superintendent, Rob Swiniarski, Administrative Assistant, Kathy Bento, CSI Interlock, representative, Kevin Dibasitis

Chairman Cullen opened the meeting at 5:30.

Chair Cullen moved item #3 first to be discussed first.

3. **Cybersecurity Review with CSI Interlock**

Chair Cullen introduced Kevin Debasitis, representative of CSI Interlock. Kevin exlained that he is from a security firm concentrating in cyber assessment and augmentation, all of the security measuresa in place, by performing an audit. Their platform reviews all the department data and evaluates any irregularities. They provide a report of 385 audit checks, and will advise the department on how to correct any discrepancies. They provide a second report, at no extra cost to the Department, evaluating corrections made. They also offer a cost effective monitoring of the servers, perhaps on a monthly basis. The Board agreed to receiving the first report from CSI Interlock and continuing from there.

1. **Discuss missed meter reads**

Rob explained that the missied meter readings are from the meters that have been changed, but some of the meter and radio numbers have not been changed yet on Pennichuck's end, or the manual work orders we generate, were not always always conveyed to Pennichuck. There is no system flaw on Pennichuck's side. Also, sometimes the reader just doesn't pick up the different meter number, but we are able to pick up the correct numbers on the next cycle.

2. **Review draft of the Annual Town Report Statement**

Chair Cullen suggested to shorten the technical review in the third paragraph. More lookig forward to what he wants to accomplish in the next

year or two. Commissioner Manning suggested including the infrastructure improvement on Finno Dr., and the fact that it was completed on time and under budget.

Commissioner Manning suggested Rob report on all of the work the department is being asked by the EPA and DEP, and how much he has accomplished thus far, without raising the water rates.

3. **Discuss budget**

Superintendent Swiniarski explained to the Board his progress on the budget. He presented his ideas on improving the format as well. Rob said the department is looking good overall for the FY26 Actual and FY26 Annualized.

4. **Superintendent's Report**

Superintendent Swiniarski said that all of the wells will be sampled and tested for PFAS this week.

Approve minutes

Commissioner Manning motioned to approve the December 9th and December 16th . Chair Cullen seconded. **All in favor at 6:45.**

Next meeting

February 17, 2026

Adjourn

Commissioner Manning motioned to adjourn. Chair Cullen seconded. **All in favor at 6:55.**

Minutes accepted at the February17, 2026 meeting.