TOWN OF ROWLEY
Municipal Water Department
401 Central St.
Rowley, MA 01969
Office: 978-948-2640

Robert Swiniarski
Water Superintendent

Board of Water Commissioners
Bernard Cullen, Chair
John Manning, Commissioner
Mark Emery, Commissioner

March 10, 2026
Meeting Minutes

Present: Chairperson, Bernie Cullen, Commissioner, John Manning, Superintendent, Rob Swiniarski

Chairman Cullen opened the meeting at 5:30

1. **Discuss FY27 Budget and Article Request**
   - ❖ Commissioner Manning motioned to approve Item #3 from the February 17, 2026, meeting. Chair Cullen seconded. **All in favor at 5:35.**

   Rob led the review of the budget and article items. This included:

   Budget:
   - Wages and salaries will decrease by 6%, due to the elimination of an unnecessary job description.
   - Expenses will increase by 1.5% due to cyber security software costs and the general increase in goods and services.
   - Overhead numbers have not yet been provided by the Town.
   - Revenue from operations will be in the range of $2,379,600.
   - Total expenses will be $2,593,606.
   - Commissioner Manning made a motion to accept the budget by anticipating minor changes. Chair Cullen seconded**. All in favor at 6:10**.

   Commissioner Manning noted that this was the best budget presentation he has heard in his twelve years as Commissioner.

   Articles:
   - Fund our budget with the commitment rates and stabilization funds.
   - Transfer $17,000 from stabilization for purpose of purchasing two electrically driven de-watering pumps. This is to replace aging equipment.
   - Transfer $23,000 from stabilization for the purchase of a PLC HMI and a PLC engineering workstation.

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- Transfer $20,000 from stabilization for the purchase and installation of water meters.
- Transfer $30,000 from stabilization to replace galvanized service lines. It is a State requiring.
- Will be seeking $2.5 million from SRS Funding for the purchase of a pilot system to get well #2 running, which is needed to provide the town with water.

Commissioner Manning motioned to accept the Articles as presented. Chair Cullen seconded. **All in favor at 6:45.**

2. **Cyber security update:**
   Commissioner Manning said the department score for the assessment was 90% and the highest the company has seen. The average score is between 30% and 40%. He said we exceeded their expectations.

3. **Vote to ask the Selectboard to appoint Keith Monahan as the Primary Treatment Operator:**
   Commissioner Manning motioned to approve the appointment. Chair Cullen seconded**. All in favor at 6:30.**

4. **Status on cameras for cyber security:**
   Commissioner Manning said we need a new camera system installed in the office and the workstations at the plant.

5. **Confirm the Boards earlier decision not to charge the Town the $14,000 for hydrants for FY27:**
   Commissioner Manning motioned to not charge the Town for hydrants. Chair Cullen seconded. **All in favor at 7:15.**

6. **Superintendent's report:**
   Rob presented the Board with his report/update:
   (see attached)

Next Meeting:
March 24, 2026

Adjourn:
Commissioner Manning motioned to adjourn. Chair Cullen seconded. **All in favor at 6:50 pm.**

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Minutes approved at the April 24, 2026 meeting.

Documents provided/discussed at the meeting are available at the Water Department office:
Meeting Agenda
Budget reports
Superintendent's report
Superintendent's Report

Open Meeting Law,' G.L. 39, S.23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and any actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for context only, and no Certification, express or implied, be made by the Board as to the completeness or accuracy of such statements.