Town of Rowley

Municipal Water Department
401 Central St., Rowley, MA
Office: 978.948.2640

January 31 , 2023
Meeting Minutes

Those present: Chairman Mark Emery, Commissioner Bernie Cullen, Commissioner John Manning, Superintendent, Bob Gray, PRS Group, Jared Samuelson, Administrative Assistant, Katherine Bento

Call Meeting to Order:
Chairman Emery called the meeting to order at 6:30.

Agenda Items

1. **Discuss abatement application for 29 Glen St.:**
   Commissioner Manning motioned to approve the abatement. Commissioner Cullen seconded. **All in favor at 6:35.**

   Commissioner Cullen proposed to amend the Abatement Policy so it reads that the period of time to cover an abatement is three months.

2. **Discuss abatement application for 5A Railroad Ave.:**
   Commissioner Cullen motioned to grant the abatement. Commissioner Manning seconded. **All in favor at 6:37.**

3. **Discuss abatement application for 320 Central St.:**
   Commissioner Cullen motioned to grant the abatement. Commissioner Manning seconded. **All in favor at 6:38.**

4. **Discuss abatement application for 86 Railroad Ave.:**
   Commissioner Cullen motioned to grant the abatement. Commissioner Manning seconded. **All in favor at 6:40.**

5. **Discuss abatement application for 39 Spencer Knowles Rd.:**
   Commissioner Cullen motioned to accept the abatement. Commissioner Manning seconded. **All in favor at 6:45.**

6. **Discuss land swap with 42 Haverhill St.:**
   Chairman Emery explained that the state says that because the land at 42 Haverhill St. is already preserved land, the Water Department can transfer ownership to the Conservation Commission, but it can not be used in a land swap to assist the boat launching parking area. Commissioner Manning said to put this on the next agenda to vote on this item and to ask Town Counsel, Tom Mullin, for the correct verbiage for the vote.

7. **Update on cybersecurity:**
   Commissioner Manning is having PRS Group complete the questionnaire for the cybersecurity company.

8. **Update on timecard app:**
   Commissioner Manning asked for this to be tabled until the next meeting and the Board will vote or he will give a recommendation.

Adjourn: Chairman Emery called the meeting to adjourn. Commissioner Manning seconded.
All in favor at 7:51.

Minutes accepted at the,February 21, 2023 meeting.

Minutes respectfully prepared by Kathy Bento.

Documents provided/discussed at meeting are available at the Water Department office:
Meeting Agenda
Minutes
Update from PRS

Open Meeting Law,' G.L. 39, S.23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and any actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no Certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.