Town of Rowley

Municipal Water Department
401 Central St., Rowley, MA
Office: 978.948.2640

March 8, 2023 ,
Meeting Minutes

Those present: Chairman Mark Emery, Commissioner Bernie Cullen, Commissioner John Manning, Superintendent, Bob Gray, Administrative Assistant, Katherine Bento

Call Meeting to Order:
Chairman Emery called the meeting to order at 6:32.

Agenda Items

1. **Update from PRS Group:**
   Commissioner Manning asked for an update on the different SCADA systems. Superintendent Gray said he has chosen to stay with VT SCADA.

2. **Discuss Timecard App:**
   Commissioner Cullen motioned to have Chairman Emery sign the contract with Harpers. Commissioner Manning seconded. **All in favor at 6:40.**

3. **Discuss Budget and Articles:**
   Commissioner Cullen said the wages and salary line compared to FY23, has gone up by approximately $30,000 due to the accountant position. Chairman Emery said the budget and articles will be finalized at the next meeting on March 21st.

   Superintendent Gray explained each article, (see attachment). Commissioner Cullen said the department can fund the articles. Commissioner Manning motioned to tentatively approve the articles as presented, to be funded by the money set aside for the Dodge Rd. extension and if necessary, the stabilization fund. Commissioner Cullen seconded. **All in favor at 7:15.**

8. **Superintendent's report of current and future operations of the department:**
   No discussion.

Approve minutes:
February 15, 2023: Commissioner Cullen motioned to accept the minutes. Chairman Emery seconded**. All in favor at 7:20.**

Adjourn:
Commissioner Manning motioned to adjourn. Commissioner Cullen seconded**. All in favor at 7:21.**

Minutes accepted at the March 21, 2023 meeting.

Minutes respectfully prepared by Kathy Bento.

Documents provided/discussed at meeting are available at the Water Department office:
Meeting Agenda
Minutes
Budget reports
Proposal from Tata & Howard
Articles

Open Meeting Law,' G.L. 39, S.23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and any actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no Certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.